



Library Board Annual Report **DRAFT**

Prepared by Kira Peters, Library Director on 12/21/22

Approved by the Library Board on XX/XX/XXXX.

Web Site Address: www.ScottsdaleAZ.gov/boards/library-board

Number of Meetings Held: 10

Public Comments: 8

Major Topics of Discussion / Action Taken:

January 19, 2022

- Collection Development
- Review of City Council responses to Library Board letter relating to Library Board letter about materials collection budget
- Review of Library Board member purpose and working with Friends of the Library
- Review of 2021 Annual Report
- Nomination of Board Officers for 2022

February 16, 2022

- Fiscal year 21/22 quarterly library usage/statistics report
- Friends of Scottsdale Public Library liaison assignment
- Approval of the 2021 Annual Report
- Reviewed the plan for Library system restoration of operations and staffing after closures impacted by COVID-19
- Library Board branch liaison assignments
- Library strategic plan 2023-2028 and Board involvement

March 16, 2022

- Review of new e-services
- Arabian Library branch update
- Sky Room Grand Opening event information
- Library strategic planning 2023-2028 process update
- Presentation on library metrics tracking and reporting

April 20, 2022

- Fiscal year 22/23 budget update
- Technology in the library system update
- Civic Center Library branch update
- Strategic Plan 2023-2028 goals and objectives
- Public Library Association Conference (PLA) presentation

May 18, 2022

- 2022 Summer Reading Program review
- FY21/22 3rd quarter library usage/statistics report
- 2019-2022 library strategic planning wrap up presentation

June 15, 2022

- 2019-2022 strategic plan accomplishment presentation
- Library Board general calendar of topics
- Library operations staffing presentation
- Library Board liaison role and assignments discussion

August 8, 2022

- Focus Group Meeting: Library Board and Friends of Library Board attended a focus group to provide feedback for the 2023-2028 library strategic plan.

September 21, 2022

- Library usage metrics and Library Board advocacy for usage presentation
- Library volunteers, programming and bookshop update
- FY21/22 Year in Review presentation

October 19, 2022

- Presentation on banned books
- Library material collection development presentation
- 2023-2028 Library strategic plan update
- Policy changes for approval – Refund, Fines/Fees and Loan Guidelines policies presented to the Board for approval – Action taken – approved by the Board

November 16, 2022

- Friends of Scottsdale Public Library Update from President Trey Granger
- Recommendation to accept Rassner endowment interest funding to support the library – Action taken - approved by the Board
- Library material (e-resource and physical) circulation presentation

December 14, 2022

- Welcome new Library Board member Natalee Esposito
- The new Scottsdale Civic Center construction update from Capital Project Management staff
- Draft of 2023-2028 Library Strategic Plan presentation

Current Member Attendance:

Member Name	Title	Present	Absent	Recused	Service Dates
Shiela Reyman	Chairperson	10	0	0	January 2022 – December 2022
Janet Smigielski	Vice Chairperson	10	0	0	January 2022 – December 2022
Sheila Collins	Board Member	9	0	0	January 2022 – November 2022
Sam Campana	Board Member	7	3	0	January 2022 – December 2022
Freda Hartman	Board Member	9	1	0	January 2022 – December 2022
Fred Klein	Board Member	9	1	0	January 2022 – December 2022
Marna McLendon	Board Member	10	0	0	January 2022 – December 2022
Natalee Esposito	Board Member	1	0	0	December 2022 – December 2022

Subcommittees: None

Ethics Training: Yes

Selected Officers: Yes – January 2022

Reviewed Bylaws/City Code: No

Anticipated Key Issues: Anticipated key issues for the library are as follows:

- Supporting the unhoused population continues to be an area the library anticipates managing in 2023. Specifically, Mustang Library experiences challenges relating to encampments and biohazards.
- Library usage, circulations trends, and volunteerism are anticipated to increase compared to past pandemic years - having the appropriate funding to support this anticipated increase in library use will be important. The library will continue to track, report out on, and evaluate how the community is using library. Library use/metrics are still in flux as a lingering result of the pandemic but are stabilizing.
- The library anticipates the cost of inflation to continue and impact buying power for the library collection.

Future Significant Work Projects:

- Implementing active and passive library programming on the new Scottsdale Civic Center
- Adding a new and additional entrance to Civic Center Library to accommodate access to the library from the new Scottsdale Civic Center.
- Launching the 2023-2028 Strategic Plan and evaluating year 1 (2023) progress
- Obtaining, installing, operating, and promoting the new library materials Hold It lockers
- Implementing use of Patron Point a new to Scottsdale Public library, software platform that will do automatic address verification for library card renewals as well as being a tool for targeted communication/marketing.
- The library has established a committee to focus on infusing DEIB (**D**iversity, **E**quity, **I**nclusion and **B**elonging) into the library's culture.

Upcoming Opportunities, Challenges, or Outcomes:

- Continuing to work with The Friends of Scottsdale Public Library to help fund library programming and initiatives offers great opportunities to enhance service to the community.
- Working with Maricopa County on a reciprocal borrowing program with participating libraries countywide.
- Utilizing state grant funds dedicated to staff training and development to make sure the library employs high performing professionals at all levels.

Additional Comments/ Recommendation(s) to the City Council:

- The Library Board recognizes that inflation impacts everyone. The price of collection materials is rising, digital in particular. Increases to digital materials will allow home-bound seniors and others who like the convenience of online to have a richer selection of materials to access. We hope City Council will consider these trends as they impact library users.
- Patrons have expressed through comment cards and Strategic Plan community focus groups two areas they would like to see improved: 1) technology resources (Chromebooks, scanners, printers, mobile access devices, hot spots, etc. in the libraries, and 2) more “quiet” spaces away from increasing noise from children and adults. There are technology, space design, and acoustics

solutions which could help solve the noise issues. Some solutions are part of the CIP. We recommend City Council give this consideration.

Report Approved on: